

# Topcliffe and Asenby Village Hall

## Standard Conditions of Hire

If the hirer is in any doubt as to the meaning of any of the following conditions, the hall booking clerk should be consulted.

1. THE HIRER will, during the period of hire, be responsible for supervision of the premises, the fabric and the contents, their care and safety from damage however slight.
2. THE HIRER will, during the period of hire, be responsible for the behaviour of all persons using the premises, whatever their capacity, including proper supervision of car-parking arrangements so as to avoid obstruction of the highway.
3. THE HIRER shall indemnify the Committee for the cost of repair of any damage done to any part of the property including the curtilage thereof or the content of the building, which may occur during or as a result of the hiring.
4. THE HIRER shall not sub-let or use the premises for any unlawful purpose or bring on to the premises anything which may endanger the premises or any persons using the hall, nor allow the consumption of alcoholic liquor on the premises without written permission.
5. THE HIRER is responsible for obtaining permission in writing from the Committee, for any hiring which is to scheduled to end after midnight.
6. THE HIRER shall be responsible for obtaining licences for the consumption of intoxicating liquor and for the observance of the same and of all other regulations appertaining to the premises stipulated by the Village Hall Committee, the Fire Authority, the Local Authority, the local Magistrates' Court or otherwise.
7. IF THE HIRER wishes to cancel the booking before the date of the event and the Committee is unable to conclude a replacement booking, the question of the payment or the repayment of the fee shall be at the discretion of the committee.
8. AT THE END of the hiring, the Hirer shall be responsible for leaving the premises and surrounds in a clean and tidy condition, properly locked and secured unless directed otherwise, and any contents temporarily removed from their usual positions shall be properly replaced, otherwise the committee shall be at liberty to make an additional charge.
9. THE COMMITTEE RESERVES the right to cancel any hiring in the event of the hall being required for use as a Polling Station for a Parliamentary or Local Government election or bye-election, in which case the Hirer shall be entitled to a refund of any deposit already paid.
10. THE HIRER shall be responsible for studying the emergency instructions. They are posted at several locations around the hall and printed overleaf.
11. IN THE EVENT that the Hall or any part thereof is rendered unfit for the use for which it has been hired, the Committee shall not be liable to the hirer for any resulting loss or damage whatsoever.
12. OUTSIDE "EXIT" DOORS that unlock must be kept unlocked during occupancy and fire door signs switched on.